

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 20

Minutes of Meeting of Board of Directors

June 5, 2018

The Board of Directors of Northwest Harris County Municipal Utility District No. 20 (the "District") met at the board's regular meeting place on June 5, 2018, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Brian R. Wright, President
Robert W. Skinner, Vice President
Kenneth R. Ross, Secretary
John M. Dougrey, Jr., Assistant Secretary

and being absent:

None

Also present were Wendi DeVita of Myrtle Cruz, Inc., Cindi Oliver of Equi-Tax, Inc., Eric Thiry of Environmental Development Partners, L.L.C., Jack Miller, P.E. of R. G. Miller Engineers, Mark W. Brooks of Young & Brooks, Olde Oaks resident Mia Cordova, and District residents Charles Meschwitz and Norman Nelson.

The meeting was called to order and declared open for such business as might come before the board.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of May 1, 2018 were approved as presented.

COMMENTS FROM THE PUBLIC

District resident Charles Meschwitz inquired as to the status of efforts to have the ditch located south of the homes on Brimwood cleaned out. Board president Brian Wright reported in April that he contacted Radler Enterprises to request that they clean out the ditch, which runs along their northerly property line, and they indicated they would do so one time as a courtesy to the neighborhood. Mr Wright recently followed up with the landowner regarding the ditch cleanout project, and the landowner is following up with their contractor to ask that the work be scheduled. In the meantime, the board suggested that Mr. Meschwitz and his neighbors may wish to contact the landowner themselves to voice their concerns on their own behalf. Mr. Wright also spoke with Harris County about maintenance of the ditch, but they will only help with the easterly portion from the FEMA lots to TC Jester, as the ditch is not a County facility.

In response to an inquiry by Mr. Meschwitz, the board asked that operator Eric Thiry look at options to grade a high point at the FEMA lots which is obstructing surface drainage.

Olde Oaks CIA representative Mia Cordova thanked the board for implementing a flat rate for HOA irrigation meters.

District resident Norman Nelson asked that the board consider re-energizing the street lights on TC Jester between Olde Oaks and FM 1960. There are 23 street lights, and at the current rate the monthly energy charge would be \$454.25, or \$5451 per year. Mr. Nelson also asked that the board consider installing a radar speed sign on TC Jester. After discussion, the board asked that the agenda for the next board meeting include an item for consideration of these requests.

CONSULTANTS MONTHLY REPORTS

Cindi Oliver of Equi-Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Ms. Oliver reported that the District is 98.7 collected for 2017 taxes. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Wendi DeVita of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Eric Thiry of Environmental Development Partners, L.L.C. (EDP), the District's operators, presented their monthly report as to district operations and facilities. Mr. Thiry reviewed the report with the board and responded to questions.

The board asked that Mr. Thiry find out whether the irrigation system at the Northgate Country Club clubhouse uses potable water, as they occasionally water during the day.

Jack Miller, P.E. of R. G. Miller Engineers, the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Miller reviewed his report with the board and responded to questions.

Mr. Miller presented a tabulation of bids received for the ground storage tank rehab project at the District water plant. Mr. Miller recommended and after discussion, upon motion duly made, seconded and unanimously carried, the board awarded the contract for the project to Pardalis Industrial Enterprises, Inc. based on their low bid of \$151,252.

Mr. Miller presented preliminary cost estimates for proposed flood mitigation improvements at the wastewater treatment plant. He is working with the operator to prepare a FEMA funding application for the various proposed mitigation improvements.

WATER CONSERVATION PLAN

Engineer Jack Miller presented a draft of an updated Water Conservation Plan for the District, which he and the operator have completed. Mr. Miller reviewed the plan with the board and responded to questions. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the Water Conservation Plan as presented, and passed and approved the attached Order Adopting Water Conservation Plan.

There being no further business to come before the board, the meeting was duly adjourned.

Secretary, Board of Directors

Attachments: Bookkeepers Report
Order Adopting Water Conservation Plan