

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 20

Minutes of Meeting of Board of Directors

August 1, 2017

The Board of Directors of Northwest Harris County Municipal Utility District No. 20 (the "District") met at the board's regular meeting place on August 1, 2017, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

John M. Dougrey, Jr., President
Robert W. Skinner, Vice President
Brian R. Wright, Secretary

and being absent:

Kenneth R. Ross, Assistant Secretary

Also present were Tina Kelsey of Myrtle Cruz, Inc., Mark Eyring of Roth & Eyring, PLLC, Jeff Sonnheim of Equi-Tax, Inc., Eric Thiry of Environmental Development Partners, L.L.C., Jason Johnson, P.E. of R. G. Miller Engineers, Mark W. Brooks of Young & Brooks, Pat Ganer and Mia Cordova with the Olde Oaks HOA, and District resident Charles Meschwitz.

The meeting was called to order and declared open for such business as might come before the board.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of July 6, 2017 were approved as presented.

COMMENTS FROM THE PUBLIC

District resident Charles Meschwitz asked about the status of efforts to get the interceptor ditch behind the lots on Brimwood cleaned out. Board member Bob Skinner reported that he contacted the property owners, and they partially cleared out the ditch and removed a fallen tree. In the past, Precinct 4 has cleared out the easterly portion of the ditch. Mr. Meschwitz asked that the District consider sending a letter to Precinct 4 Commissioner Cagle to request his assistance in getting the ditch cleaned out. After discussion, the board agreed to direct a letter to the Commissioner Cagle regarding this.

Mr. Meschwitz also asked about letting the community know that the minutes of the board's meetings are being posted on the operator's website. Board president Dougrey reported that he provided an appropriate notice to that effect for inclusion in the subdivision newsletter.

The board recognized Mia Cordova and Pat Ganer of the Olde Oaks HOA, who presented detailed information regarding their anticipated costs related to the TC Jester green medians, traffic control, and lighting. They asked that the District consider contributing to these expenses for the benefit of the community. They also suggested that the District consider implementing a flat rate for water service to the HOA irrigation meters. After discussion, the board agreed to consider these requests as the budget is developed for the District's coming fiscal year.

The board recognized Mark Eyring of Roth & Eyring, PLLC, who presented their proposal to audit the District's books and records for its fiscal years ending September 30, 2017 and September 30, 2018. Roth & Eyring have performed the annual audit for the District for many years, and the board has been satisfied with their services. They propose to conduct the FYE 2017 and 2018 audits at a reduced annual fee of \$8,875 for the District (down from \$10,600) plus \$2,300 for the wastewater treatment plant. After discussion, the board asked that the agenda for the next meeting include an item to consider approval of the proposal.

CONSULTANTS MONTHLY REPORTS

Jeff Sonnheim of Equi-Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Mr. Sonnheim reported that the District is 98.9% collected for 2016 taxes. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Tina Kelsey of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Eric Thiry of Environmental Development Partners, L.L.C., the District's operators, presented their monthly report as to district operations and facilities. Mr. Thiry reviewed the report with the board and responded to questions.

Mr. Thiry presented and after discussion the board unanimously approved requests by the homeowners at 15206 Dawn Brook and 15107 Climbing Branch, for adjustments to their recent billings from the District which were unusually high due to leaks that have since been repaired. The board authorized adjustments to the base rate.

Jason Johnson, P.E. of R. G. Miller Engineers, the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Johnson reviewed his report with the board and responded to questions.

Mr. Johnson presented information from a prior study of the Walmart detention pond indicating that modifying the pond would do very little to improve drainage along TC Jester. After discussion, the board asked that R.G. Miller present a proposal at the next board meeting to review and update the prior study.

There being no further business to come before the board, the meeting was duly adjourned.

Secretary, Board of Directors

Attachments: Bookkeepers Report